



MIAMI BEACH

Announcement of Open Position

RADIO SYSTEM ADMINISTRATOR

\$60,784.10 - \$98,579.78 ANNUALLY

Open: 07/03/2006 8:30 AM

Close: UNTILL FILLED

NATURE OF WORK

This is a technical position to manage the daily operation of the City of Miami Beach present and 800 MHz Simulcast Radio System. This will include the supervision of Motorola technicians who presently are under contract, maintaining the City's Radio System, in the repair of Motorola radio equipment. Incumbent should have the ability to program Motorola XTS and MTS radios and have the ability to design a radio template using several City Subscriber Talkgroup Templates. This position requires the ability to train City users in the operation and use of the XTS3000, MTS2000 and XTS5000 radio and program several 800 MHz radios and instruct City users in operating radios in a moments notice. Must communicate the radio ID's to the Police Department's 911 Communications Managers in a clear precise way. Must have the ability to perform several job functions (multitask) with accuracy. In addition, this person will be responsible for renewing several City radio licenses on a continuous basis with the FCC. This includes the City's 800 MHz, UHF and VHF licenses.

MINIMUM REQUIREMENTS

Graduation from an accredited college or university with a Bachelor's degree in Computer Science, Telecommunications, Engineering, Public/Business Administration or a closely related field. Five years full-time experience in designing, development and programming of major radio systems, writing documentation, working with vendors, and leading implementation projects. Must obtain the National Service Training Certificates from Motorola in SIMS Training, Microwave Concepts and other related Motorola radio certificates. Experience with familiarity with multiple T1's, and Wireless Technology. Must have experience in project-management of a major rollout using computerized project management software. Excellent oral and written communication skills; good knowledge of office applications.

PREFERENCES

Experience and familiarity with multiple line phones, LAN, modem, PBX, Voice, Siemens Telephone Switches, Cellular and/or Nextel phones a plus.

TO APPLY

E-Mail two (2) detailed resumes by close date to:

jobs@miamibeachfl.gov

or via mail to:

MIAMI BEACH CITY HALL
Human Resources Department
ATTENTION: RSA
1700 Convention Center Drive
Miami Beach, FL 33139

FAXES NOT ACCEPTED

CLASS NO: 1515
UC NO: 06-UO-1-186

EOE/AA/ADA/VET PREF